

# APPLICATION FOR EMPLOYMENT



## \*\*\*\*\*FUDDRUCKERS RESTAURANTS

### PERSONAL INFORMATION (please print clearly or type)

Name \_\_\_\_\_ Date \_\_\_\_\_  
Last First Middle

Present Address \_\_\_\_\_  
Street Address Apt #

City State Zip Code

Phone # (\_\_\_\_) \_\_\_\_\_ Social Security# \_\_\_\_\_ DL# \_\_\_\_\_

Type of driver's license \_\_\_\_\_ State Issued \_\_\_\_\_ Restrictions \_\_\_\_\_

In case of an emergency notify:

Name Relationship

Address Phone

**How did you learn about Luby's Fuddruckers job opportunities:** (please c @ & !)

✓ Newspaper ✓ Banner ✓ Marquee ✓ Texas Workforce Commission ✓ Walk-in ✓ On-line

Friend (Name) \_\_\_\_\_

Relative (Name) \_\_\_\_\_ Other \_\_\_\_\_

Have you ever been employed by Luby's before?  Yes  No Where / When? \_\_\_\_\_

Luby's Fuddruckers requires employees to work schedules that vary in hours and days of the week.

Can you comply with this policy?  Yes  No If no, explain: \_\_\_\_\_

Number of hours desired \_\_\_\_\_ Full-time or part-time \_\_\_\_\_ Are you willing to work overtime if needed?  Yes  No

Please list any hours you are **NOT** available to work. \_\_\_\_\_ What date are you available to start working? \_\_\_\_\_

Some of our positions require that you be 18 or older.

If hired for one of these positions, can you show proof of age?  Yes  No

Are you authorized to work in the U.S. on an unrestricted basis?  Yes  No

**Check the position/s you are applying for:**

Main Office (please specify) \_\_\_\_\_

Contract / Culinary Services (please specify) \_\_\_\_\_

Other (please specify): \_\_\_\_\_

CREW / ASSOCIATE: (please check)  Butcher  Cook  Checker  Cashier  Counter  Dishwasher  Porter  Waitstaff  Service Attendant  Fill In  Food to Go  Supervisor / Breakfast  Salad  Vegetable Prep

Have you been diagnosed with, have been exposed to and/or live with anyone who has been diagnosed with the following:

Check: ✓ Hepatitis A ✓ Shigelle ✓ E. Coli ✓ Salmonelle ✓ Norovirus Do you have a current health card?  Yes  No

In the last seven years have you been convicted or charged or on probation for a criminal offence (misdemeanor or felony)?

Yes No

If yes, explain: \_\_\_\_\_

Are you fluent in other languages? \_\_\_\_\_ If so, please list \_\_\_\_\_

Please list any additional skills, licenses, and/or certificates that are job related:

**EDUCATION (attach additional pages if necessary)**

| School Level          | Name & Location of School | Major | No. of Years Attended. | Did you graduate? |
|-----------------------|---------------------------|-------|------------------------|-------------------|
| High School           |                           |       |                        |                   |
| College               |                           |       |                        |                   |
| Trade/Corresp. School |                           |       |                        |                   |

**EXPERIENCE (list below your last three employers, beginning with the most recent employer)**

| Previous Employer | Address/Telephone | Dates | Position/ Duties | Hours Week | Supervisor | Reason for Leaving |
|-------------------|-------------------|-------|------------------|------------|------------|--------------------|
|                   |                   |       |                  |            |            |                    |
|                   |                   |       |                  |            |            |                    |
|                   |                   |       |                  |            |            |                    |

**REFERENCES (include only individuals familiar with your work ability – do not include relatives)**

| Name | Phone | Name of Business/Address | Years Known/Relationship |
|------|-------|--------------------------|--------------------------|
|      |       |                          |                          |
|      |       |                          |                          |
|      |       |                          |                          |

LUBY'S FUDDRUCKERS WILL NOT ENGAGE IN ANY EMPLOYMENT PRACTICES WHICH DISCRIMINATES AGAINST EMPLOYMENT APPLICANTS BECAUSE OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, AGE OR DISABILITY.

**AUTHORIZATION**

*I hereby certify that the foregoing statements are true and correct and I understand that any false statement or omission may be considered as sufficient cause to reject this application or for dismissal from employment if such false statement or omission is discovered subsequent to the beginning of my employment. I release Luby's from any and all liability arising from the release of any information contained on this application to 3<sup>rd</sup> parties. I further understand that during the course of my employment, Luby's may elect to obtain an "investigative consumer report," as defined by the Fair Credit Reporting Act (FCRA). This consumer report may include, but not be limited to, my personal background and credit information through credit agencies, records search, or other sources for purposes related to this application for employment or my continued employment including hiring, promotion, transfer, reassignment, or retention. In the event that I am employed, I agree to comply with all company policies and standards and understand that attendance is an essential function of any job at Luby's. I acknowledge that Luby's policies prohibit harassment and discrimination of any kind and that, if hired, I must report any instances of harassment or discrimination of which I am aware. I also understand that the use of illegal drugs or alcohol on the job is prohibited during employment.*

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**Signature of Applicant**

**Date**

Manager taking application \_\_\_\_\_

Was applicant hired?  Yes  No

**This application will remain in active file for 90 days. This information must be kept on file for 2 years.**