



# Party City **APPLICATION FOR EMPLOYMENT**

We are a drug free, alcohol free, smoke free, "work safe" environment.

We are an Equal Opportunity Employer. We consider applicants for all positions without regard to race, color, religion, gender, national origin, age, disability which can be reasonably accommodated without undue hardship, marital or veteran status, or any other classification protected by law.

## PERSONAL INFORMATION

Date \_\_\_\_\_

Full Name	E-mail address:

Present Address	City	State	Zip Code

Phone Numbers:

Home: (     )	Work: (     )
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Do you require Working Papers? (Working Papers may be required if you are under 18): Yes \_\_\_\_\_ No \_\_\_\_\_

## EMPLOYMENT DESIRED

Position	Salary Desired

Are you employed? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, may we inquire of your present employer? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever been employed by Party City? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, Where? \_\_\_\_\_ When? \_\_\_\_\_

What type of employment are you seeking?  Full Time  Part Time  Temporary/Seasonal

When could you start employment? \_\_\_\_\_

## CUSTOMER SERVICE

You are required to provide our customers with outstanding service. Do you accept this responsibility? Yes \_\_\_\_\_ No \_\_\_\_\_

On the interview, you will be asked to provide your definition of outstanding customer service and to describe a time when you provided this type of service.

## WORK SCHEDULE

Can you work a flexible schedule where days and number of hours scheduled is different each week? Yes / No

Please indicate below the potential schedule you would be able to work (earliest and latest availability).

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
to	to	to	to	to	to	to

Party City stores are often open for business on holidays and have extended business hours for special events, store promotions, inventory or holidays.

## EDUCATION OR EQUIVALENT EXPERIENCE

Name and Location of School	Degree	Subjects/Major
High School:		
College:		
Trade, Business, or Correspondence:		

## GENERAL

Subjects of Special Study / Research Work or Special Training / Skills

U.S. Military or Naval Service - Branch: \_\_\_\_\_ Rank: \_\_\_\_\_

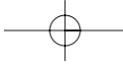
## WORK EXPERIENCE

(List below three working experiences including but not limited to former employers, not for profit organizations, and/or volunteer work)\*

Date Month and Year	Name, Address & Telephone# of Employer	SALARY Salary Bonus	Position	Reason for Leaving
From _____ To _____				
From _____ To _____				
From _____ To _____				

\* MUST be completed, even if a resume is provided.





**WORK EXPERIENCE REFERENCES (No Personal References)**

Name	Telephone Number	Supervisor's Position/Company	Years Known
1.			
2.			
3.			

Have you been convicted of a crime or offense of any kind?\*  Yes  No

If Yes, specify: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**\*Note:** List all convictions during the past 7 years, including traffic and criminal convictions that have not been expunged or sealed. The existence of a criminal record does not constitute an automatic bar to employment. Applicants in California, Connecticut, Hawaii and Massachusetts must read the following before answering this question.

**California:** Applicants do not need to disclose convictions for misdemeanors which have been judicially dismissed pursuant to California's Penal Code Section 1203.4 or convictions for violations of the following sections of California's Health and Safety Code if those convictions occurred more than two years prior to today's date: subdivisions (b) or (c) of Section 11357, subdivision (c) of section 11360, or Section 11364, 11365, or 11550 as they relate to marijuana.

**Connecticut:** Applicants do not need to disclose the existence of any conviction the records of which have been erased pursuant to sections 46b-146, 57-76o or 54-142a of the Connecticut General Statutes. Criminal records subject to erasure pursuant to these sections are records pertaining to a finding of delinquency or that a child was a member of a family with service needs, an adjudication as a youthful offender, a criminal charge that has been dismissed or nolle, a criminal charge for which the person has been found not guilty or a conviction for which the person received an absolute pardon.

**Hawaii:** Applicants in Hawaii do not need to answer this question prior to receiving an offer of employment.

**Massachusetts:** Applicants in Massachusetts may answer "no record" with respect to any convictions that resulted from cases of delinquency or as a child in need of services which did not result in a complaint transferred to the superior court in Massachusetts for criminal prosecution. Furthermore, applicants in Massachusetts need not list first convictions for the misdemeanors of drunkenness, simple assault, speeding, minor traffic violations, affrays or disturbance of the peace or any misdemeanor which the date of the conviction or the completion of any period of incarceration resulting therefrom, which ever is later, occurred five or more years prior to today's date, unless you have also been convicted of any offense within the last five years.

Have you ever been involuntarily terminated, forced to resign or resigned while under investigation from an employer?  Yes  No

If Yes, explain in detail: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Are you related (parent, child, spouse, brother/sister, grandparent) to any Manager or Associate within this location or department at Party City?  Yes  No

If Yes, Name and Position of Relation(s): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Are you permitted by law to work in the United States?  Yes  No

Note: All new hires will be required to prove eligibility to work in the U.S. upon hire in accordance with federal law.

Are you willing to work in other Party City locations?  Yes  No

If Yes, where?: \_\_\_\_\_

**AUTHORIZATION**

**APPLICANT STATEMENT (PLEASE READ THE FOLLOWING CAREFULLY)**

I hereby affirm that the information on this application (and accompanying documents, if any) is true and complete to the best of my knowledge. I also agree that any misstatement, falsified information, or omission deemed significant by Party City may disqualify me from further consideration for employment and/or may be considered justification for discharge if discovered after an offer of employment has been extended to me.

I understand that nothing in this application or any other Party City documentation, or an acceptance of employment, creates or is an employment contract between Party City and me, and that should I be hired, *my employment would be for no fixed duration and could be terminated by me or Party City at any time with or without cause, reason or notice.* I understand that no oral or written statement to the contrary shall change this relationship, or should be relied upon by me.

If hired, as a condition of my employment, I agree to conform to the rules and regulations of Party City, including but not limited to those pertaining to confidentiality, conflict of interest, harassment, fraternization, conduct, health, safety and security.

I authorize all persons, schools, companies, corporations and organizations named in this application (and accompanying documents, if any), to release any information concerning my background, and I hereby release them and Party City from any and all claims of liability in law and in equity that may arise out of the release and attainment of such information.

I understand that this application for employment will only be considered for 120 days from the date it is submitted. Should I wish to be considered for employment beyond this time period, I must submit a new application.

Date \_\_\_\_\_ Signature \_\_\_\_\_

