

# APPLICATION FOR EMPLOYMENT



*Starbucks Coffee Company is an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, color, age, sex, religion, national origin, the presence of mental, physical, or sensory disability, sexual orientation, or any other basis prohibited by federal, or provincial law.*

**Please complete entire application to ensure processing.**

<b>PERSONAL INFORMATION</b> (Please print)				
Name	Last	First	Middle	Date (M/D/Y)
Are you 16 years of age or older? (proof of age may be required if hired) Yes _____ No _____		Have you ever been convicted of a criminal offense for which a pardon has not been granted? Yes _____ No _____		Are you legally able to work in Canada? Yes _____ No _____
Present Address	Street		City	Province      Postal Code
Permanent Address	Street		City	Province      Postal Code
Phone Number	Daytime	Evening	Referred By	

<b>EMPLOYMENT DESIRED</b> (if you are applying for a retail hourly position, please keep in mind that the availability of hours may vary.)										
Position		Location/Department			Salary Desired			Date You Can Start		
Specify hours available for each day of the week		Start: Sunday End:	Start: Monday End:	Start: Tuesday End:	Start: Wednesday End:	Start: Thursday End:	Start: Friday End:	Start: Saturday End:		
Are you able to work overtime? _____										
Have you ever worked for Starbucks Coffee Company? _____ If yes, when? _____ Which store/department? _____										

<b>EDUCATION</b>		Name and Address of School		Circle Last Years Completed		Did You Graduate?		Subjects Studied and Degrees/Diplomas Received	
High School				1	2	3	4	Y	N
Post Secondary				1	2	3	4	Y	N
Post Secondary				1	2	3	4	Y	N

List skills relevant to the position applied for \_\_\_\_\_

**SKILLS** For Office/Administrative positions only      Typing WPM: \_\_\_\_\_      10-Key:  Yes  No

Computer Proficiency:     Word for Windows     Excel     Others: \_\_\_\_\_

Have you ever visited a Starbucks Coffee location? Where? Describe your experience. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Why would you like to work for Starbucks Coffee Company? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Describe a specific situation where you have provided excellent customer service in your most recent position. Why was this effective? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**FORMER EMPLOYERS**

List below current and last three employers, starting with most recent one first. Please include any non-paid/volunteer experience which is related to the job for which you are applying. Please complete even if you attach a resume.

Date (M/D/Y)

From	Current Employer (Name and Address of Employer-Type of Business)	Salary Or Hourly Starting _____ Ending _____ If hourly, average # of hours per week _____	Position	Reason For Leaving
To				
Duties Performed				
Supervisor's Name		Phone Number		May We Contact?
From	Previous Employer (Name and Address of Employer-Type of Business)	Salary Or Hourly Starting _____ Ending _____ If hourly, average # of hours per week _____	Position	Reason For Leaving
To				
Duties Performed				
Supervisor's Name		Phone Number		May We Contact?
From	Previous Employer (Name and Address of Employer-Type of Business)	Salary Or Hourly Starting _____ Ending _____ If hourly, average # of hours per week _____	Position	Reason For Leaving
To				
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To				
Duties Performed				
Supervisor's Name		Phone Number		May We Contact?

**REFERENCES**

Please provide names of three professional references, whom you have known at least one year.

Name	Address & Phone Number	Business	Years Acquainted How Do You Know This Person?
1.			
2.			
3.			

I hereby authorize Starbucks to thoroughly investigate my background, references, employment record and other matters related to my suitability for employment. I authorize persons, schools, my current employer (if applicable), and previous employers and organizations contacted by Starbucks to provide any relevant information regarding my current and/or previous employment and I release all persons, schools, employers of any and all claims for providing such information. I understand that misrepresentation or omission of facts may result in rejection of this application, or if hired, discipline up to and including dismissal. I understand that I may be required to sign a confidentiality and/or non-compete agreement, should I become an employee of Starbucks Coffee Company. I understand that nothing contained in this application, or conveyed during any interview which may be granted, is intended to create an employment contract. I understand that filling out this form does not indicate there is a position open and does not obligate Starbucks to hire me. I authorize Starbucks to share my resume and application with neighbouring Starbucks locations and / or corporate office that have employment opportunities. I also understand that if employed by Starbucks, I may be required to provide satisfactory proof of identity and legal work authorization. Failure to submit such proof may result in immediate termination of employment. I have read and fully understand this Starbucks employment application, and I seek employment under these conditions.

Date \_\_\_\_\_ Signature \_\_\_\_\_

**WE ARE AN EQUAL OPPORTUNITY EMPLOYER  
COMMITTED TO HIRING A DIVERSE WORKFORCE.**

For Retail positions please submit this application at your nearest store location. For non-retail openings, please visit our website at [www.starbucks.com](http://www.starbucks.com) to apply for any posted position.



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