



# Application For Employment

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

Cheney Brothers, Inc. is an equal opportunity employer and adheres to all local, state, and federal laws prohibiting discrimination in employment whether on the basis of race, sex, religion, disability, national origin, age or any other protected class. Our company is committed to a drug-free and smoke-free workplace. By signing this application, you agree to submit to a pre-employment drug test prior to being considered for employment as outlined in our Drug Free Work Place Policies. All applicants must successfully pass the pre-employment drug test prior to being considered for employment. On-going random, post-accident, and reasonable suspicion drug testing is a requirement of all employees of the company in accordance with our Drug Free Work Place Policy.

**Your application will be given every consideration, but its receipt does not imply that you will be contacted or employed.**

Answer each section completely. Do not leave any blanks. If a section or question does not apply to you, answer with N/A. Incomplete applications will not be considered. Attachment of resumes or other documents does not substitute for a fully completed application. This application for employment will be considered active for a period of time not to exceed 60 days from the date of application. Any applicant wishing to be considered for employment beyond this time may have to reapply. Thank you for your consideration of employment with Cheney Brothers.

NOTICE TO ALL APPLICANTS - We are required by Court Order to make inquiry and obtain a signature of all applicants (except drivers) whether currently or previously employed with Henry Lee/Smart & Final.

\_\_\_ No \_\_\_ Yes If yes, Dates of Employment: \_\_\_\_\_ to \_\_\_\_\_

Position \_\_\_\_\_

Position(s) Applied For \_\_\_\_\_ Date of Application \_\_\_\_\_

Last Name		First Name		Middle Name	
Address		City		State	Zip Code
Telephone Number(s)					

If you have resided at the above address less than three years, please provide previous address(es).

ADDRESS FOR PAST THREE YEARS	}	_____	_____	_____	_____	How Long? _____
		Street	City	State	Zip Code	
		_____	_____	_____	_____	How Long? _____
		Street	City	State	Zip Code	

If you are under 18 years of age, can you provide required proof of your eligibility to work?.....  Yes  No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? .....  Yes  No (Proof of citizenship or immigration status will be required upon employment)

Have you worked for this company before? \_\_\_\_\_ Where? \_\_\_\_\_

Dates: From \_\_\_\_\_ To \_\_\_\_\_ Supervisor \_\_\_\_\_ Position \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Are you now employed? \_\_\_\_\_ If not, how long since leaving last employment? \_\_\_\_\_

Who referred you? \_\_\_\_\_ Rate of pay expected \_\_\_\_\_

On what date would you be available for work? \_\_\_\_\_

Are you available to work .....  Full Time  Part Time  Days  Nights  Weekends

Have you ever been convicted of a felony?.....  Yes  No (Conviction will not necessarily disqualify an applicant from employment)

If Yes, please explain \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# Education History

## HIGH SCHOOL

Name of School \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_  
Course/Major \_\_\_\_\_ Years Completed \_\_\_\_\_ Diploma/Degree \_\_\_\_\_ Date \_\_\_\_\_

## COLLEGE

Name of School \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_  
Course/Major \_\_\_\_\_ Years Completed \_\_\_\_\_ Diploma/Degree \_\_\_\_\_ Date \_\_\_\_\_

## OTHER (Specify)

Name of School \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_  
Course/Major \_\_\_\_\_ Years Completed \_\_\_\_\_ Diploma/Degree \_\_\_\_\_ Date \_\_\_\_\_

Indicate any foreign languages you can speak, read and/or write:

Describe any specialized training, apprenticeship, skills and extra-curricular activities:

Describe any job-related training received in the United States Military:

# Additional Information

## Other Qualifications

List professional, trade, business or civic activities and offices held:

(You may exclude membership which would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status)

Summarize special job-related skills and qualifications acquired from employment or other experience.

## Specialized Skills [Check Skills/Equipment Operated]

- |                                |                                     |                                     |               |
|--------------------------------|-------------------------------------|-------------------------------------|---------------|
| <input type="radio"/> PC       | <input type="radio"/> MS Word       | Production/Mobile Machinery (list): | Other (list): |
| <input type="radio"/> io Key   | <input type="radio"/> MS Powerpoint | _____                               | _____         |
| <input type="radio"/> Fax      | <input type="radio"/> MS Publisher  | _____                               | _____         |
| <input type="radio"/> MS Excel | <input type="radio"/> MS Project    | _____                               | _____         |

State any additional information you feel may be helpful to us in considering your application.

## Note to Applicants

DO NOT ANSWER THIS QUESTION UNLESS YOU HAVE BEEN INFORMED ABOUT THE REQUIREMENTS OF THE JOB FOR WHICH YOU ARE APPLYING.

Are you capable of performing in a reasonable manner, with or without a reasonable accommodation, the activities involved in the job or occupation for which you have applied?  Yes  No

# Employment History

Please provide the following information on all employers. List employers in reverse order starting with the most recent. Use additional sheets if necessary.

**\* Applicants for commercial driving positions shall also provide an additional ten years information on those employers for whom the applicant operated a commercial motor vehicle whether in intrastate or interstate commerce. Please provide written explanation (utilizing additional paper if necessary) of any gaps in employment.**

EMPLOYER			DATE	
NAME			FROM MO.    YR.	TO MO.    YR.
ADDRESS			POSITION HELD	
CITY	STATE	ZIP	SALARY/WAGE	
CONTACT PERSON		PHONE NUMBER	REASON FOR LEAVING	

EMPLOYER			DATE	
NAME			FROM MO.    YR.	TO MO.    YR.
ADDRESS			POSITION HELD	
CITY	STATE	ZIP	SALARY/WAGE	
CONTACT PERSON		PHONE NUMBER	REASON FOR LEAVING	

EMPLOYER			DATE	
NAME			FROM MO.    YR.	TO MO.    YR.
ADDRESS			POSITION HELD	
CITY	STATE	ZIP	SALARY/WAGE	
CONTACT PERSON		PHONE NUMBER	REASON FOR LEAVING	

EMPLOYER			DATE	
NAME			FROM MO.    YR.	TO MO.    YR.
ADDRESS			POSITION HELD	
CITY	STATE	ZIP	SALARY/WAGE	
CONTACT PERSON		PHONE NUMBER	REASON FOR LEAVING	

EMPLOYER			DATE	
NAME			FROM MO.    YR.	TO MO.    YR.
ADDRESS			POSITION HELD	
CITY	STATE	ZIP	SALARY/WAGE	
CONTACT PERSON		PHONE NUMBER	REASON FOR LEAVING	

EMPLOYER			DATE	
NAME			FROM MO.    YR.	TO MO.    YR.
ADDRESS			POSITION HELD	
CITY	STATE	ZIP	SALARY/WAGE	
CONTACT PERSON		PHONE NUMBER	REASON FOR LEAVING	

\* Includes vehicles having a GVWR of 26,001 lbs. or more, vehicles designed to transport 15 or more passengers, or any size vehicle used to transport hazardous materials in a quantity requiring placarding.

## References

Name	Address	Telephone Number(s)
Name	Address	Telephone Number(s)
Name	Address	Telephone Number(s)

I certify that this application was completed by me and that entries on it and information in it are true and complete to the best of my knowledge. I further understand that the information provided herein may be used by Cheney Brothers, Inc. to contact prior employers and investigate my background.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

**Complete this section only if you have a  
Class "A" or "B" License and you are applying  
for a commercial driving position.**

1. **LIST ALL LICENSES HELD IN LAST THREE YEARS**

Driver Licenses	State	License No.	Endorsements	Type	Expiration

- A. Have you ever been denied a license, permit or privilege to operate a motor vehicle? .....  Yes  No
- B. Has any license, permit or privilege ever been suspended or revoked?.....  Yes  No

IF THE ANSWER TO EITHER A OR B IS YES, ATTACH STATEMENT GIVING DETAILS

**Driving Experience**

2.

CLASS OF EQUIPMENT	TYPE OF EQUIPMENT (VAN, TANK, FLAT, ETC.)	DATES		APPROX. NO. OF MILES (Total)
		From	To	
Straight Truck _____				
Tractor and Semi-Trailer _____				
Tractor - Two Trailers _____				
Other _____				

- A. List states operated in for last five years: \_\_\_\_\_
- B. Show special courses or training that will help you as a driver: \_\_\_\_\_
- C. Which safe driving awards do you hold and from whom? \_\_\_\_\_

3. **ACCIDENT RECORD FOR PAST 3 YEARS**

\* List ALL accidents regardless of citation or charges and regardless of whether received in personal or commercial vehicle.

DATES	NATURE OF ACCIDENT (HEAD-ON, REAR-END, UPSET, ETC.)	FATALITIES	INJURIES
Straight Truck _____			
Tractor and Semi-Trailer _____			
Tractor - Two Trailers _____			
Other _____			

(USE ADDITIONAL PAPER IF MORE SPACE IS NEEDED).

4. **TRAFFIC CONVICTIONS AND FORFEITURES FOR THE PAST 3 YEARS (OTHER THAN PARKING VIOLATIONS)**

\* List ALL traffic convictions and forfeitures regardless of whether received in personal or commercial vehicle.

LOCATION	DATE	CHARGE	PENALTY

(USE ADDITIONAL PAPER IF MORE SPACE IS NEEDED).

5. **Experience and Qualifications - Other**

Show any trucking, transportation or other experience that may help in your work for this company:

\_\_\_\_\_

List courses and training other than shown elsewhere in this application:

\_\_\_\_\_

List special equipment or technical materials you can work with (other than those already listed):

I certify that this driver's application was completed by me and that entries on it and information in it are true and complete to the best of my knowledge. I further understand that the information provided herein may be used by Cheney Brothers, Inc. to contact prior employers and investigate my background.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date



## Background Inquiry Release

In connection with my application for employment (including contract for services) with you, I understand that investigative background inquires are to be made on myself, including consumer credit, criminal convictions, motor vehicle, and other reports. These reports will include information as to my character, education, work habits, performance and experience along with reasons for termination of past employment. Further, I understand that you will be requesting information from various Federal, State and other agencies which maintain records concerning my past activities relating to my driving, credit, criminal, civil and other experiences.

I authorize without reservations, any party or agency contracted by this employer to furnish the above-mentioned information.

I agree to indemnify and hold harmless Cheney Brothers, Inc., its employees, officers, directors, affiliates, sub contractors, and agents from any loss, expense, or damage, which may result directly or indirectly from information or reports furnished by or to Cheney Brothers, Inc.

I hereby consent to your obtaining the above information in connection with consideration of my application for employment as well as, if offered employment, as reasonably necessary throughout my employment. I understand to aid in the proper identification of my files or records the following information, as well as other information, is necessary.

Print Full Name \_\_\_\_\_

Social Security Number \_\_\_\_\_

Date of Birth \_\_\_\_\_ Sex \_\_\_\_\_

Driver's License Number \_\_\_\_\_ State \_\_\_\_\_

Current Address \_\_\_\_\_

City/State/Zip Code \_\_\_\_\_

Previous Employer \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_

Position \_\_\_\_\_

Employed Dates: From \_\_\_\_\_ To \_\_\_\_\_

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

**\*Photographic identification must be submitted with this release in order to verify information.**